



WORLD DAY FOR SAFETY AND HEALTH AT WORK - 28 APRIL

Internal / External Processes for Incident Notification, Reporting, Recording and Data Usage

Occupational Accident /
Disease / Illness



First Witness
Inform Supervisor



Manager / In charge



Identify Type of Incidents

- Occupational Accident
- Occupational Disease / Illness
- Dangerous Occurrence
- Commuting Accident

Legal Proceedings



DM Accident Investigation
(Organization to submit investigation
report within 72 hours)



Notify Concerned Authorities

- DUBAI POLICE 999
- AMBULANCE 998
- DUBAI MUNICIPALITY 800 900
- MINISTRY OF HUMAN RESOURCE AND EMIRATIZATION 800 665
- DUBAI CIVIL DEFENSE 997

EXTERNAL
(Govt Organizations)

Accident Investigation
and Reporting

- Team Selection
- Formulation of Incident Statement
- Investigation Planning
- Data Gathering
- Interviewing
- Root Cause Analysis

INTERNAL
(Within Organization)

Injury / Illness
Reports

Collection and Analysis
of Incident Data

E.g. Injury, Fatality, Accident Rate



Develop and Improve
Control Measures

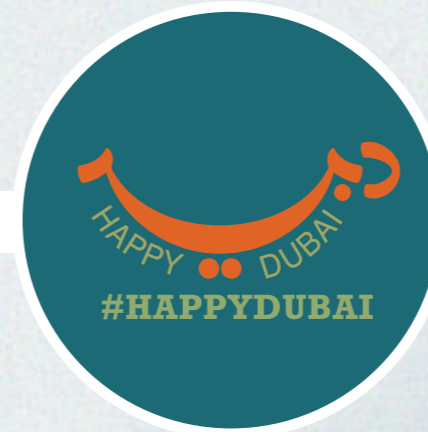
Workplace Unsafe Acts Improvements



Awareness



Reduction in Accident
Injury Rate



- What Law Says**
- Local Order No 61 of 1991 (Chapter IV, Occupational Health and Safety Regulation)
 - Local Order No 11 of 2003 Concerning Public Health and Community Safety in the Emirate of Dubai. (Chapter 5, Article 32)
 - Local Order No 3 of 1999 Regulation of Construction Works in the Emirate of Dubai
 - Code of Construction Safety Practice (Chapter 2, Article 2.4.5)
 - Ministry of Human Resources and Emiratization - Federal Law No. (8) of 1980. Compensation of Occupational Injuries and Diseases (Article 142)
 - Ministerial Order No 32 of Year 1982 (Article 24)
 - Resolution No 62 of 2016 pertaining to the protection of Dubai Government Employees from occupational injuries and diseases

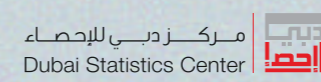
What employers could do?

- Identification of established national and local legislations by competent authority
- Establish Accident / Incident Policy and Procedures for notification, reporting and recording of incidents
- Identification of a competent person to prepare and keep records
- Notify the competent authorities of occupational accidents and diseases within the time limits
- Collection and Analyze OSH Data to identify trends and further prevention actions
- Always encourage employees to report occupational accidents and diseases without fear

What employees could do?

- Always consider safety as first priority
- Report all occupational related accidents and diseases to managers/supervisors/Incharge
- Corporate with employer during investigation
- Follow health and safety instructions and procedures as needed
- Participate in joint OSH Committees to collaborate implementation of control measures
- Participate in OHS training and awareness activities

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